

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
March 17, 2014**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:33 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 9, 2014. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-present, Mr. Phil Kartsonis-present, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Deputy Clerk Christine Witt, CFO Joe Monzo, and Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

The Mayor announced that there are two upcoming town hall meetings with the Governor: one in South River and one in Flemington. The Mayor plans to attend the meeting in South River. The new Intergovernmental Affairs representative is Samantha Steinberg.

APPROVAL OF MINUTES

Regular Meeting Minutes – March 3, 2014. Bremner moved to approve the minutes and Pausch seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: Hasser

PUBLIC COMMENT

Constable David Dorey addressed the Council on the issues of tickets and parking. Judge Perkins does not want the Court Administrator to be responsible for looking up names for tickets. The Constable suggested that landlords be required to file the names of renters with the Clerk since the ordinance says that it is the resident who is responsible for clearing snow. Council Member Hallman asked why tickets require a court appearance for a snow clearing violation. The Mayor explained that the tickets were printed before the ordinance was changed. The Mayor suggested that the Constable meet with the Court Administrator before the tickets are printed again.

The Constable has received a complaint from a resident about restaurants using Borough streets for valet parking. The Mayor added that restaurant employees also use street parking to save lot space for restaurant patrons. Council Member Kartsonis plans to speak with restaurant owners about parking issues.

APPROVAL OF VOUCHERS

Bill List dated March 17, 2014 was presented for approval. Donahue moved to approve all vouchers. Motion seconded by Pausch. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

DEPARTMENTAL REPORTS

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
March 17, 2014**

Tax Collector—February 2014

Tax Collector—Annual Report 2013

Court Administrator—February 2014

Motion was made by Pausch to accept the reports as presented. Motion seconded by Bremner. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

COMMITTEE REPORTS

Administration & Records – J. Donahue. Working on server upgrade. Contacted two companies for a technology assessment—CMIT coming to Borough Hall this Wednesday.

Buildings & Grounds – T. Bremner. Tank heater for elevator installed.

Finance & Insurance – M. Pausch. No report.

Public Safety & Emergency Services – P. Kartsonis. The Constable issued 5 parking tickets and 4 snow removal tickets. Working on a flyer for open constable position. Requested audit reports from Fire Department and First Aid Squad. There are 152 Rocky Hill residents registered with Nixle. The Mayor asked that the Nixle alerts be coordinated with OEM.

Streets & Roads – C. Hallman. Two new, brighter lights have been installed on Washington Street. Temporary pothole repairs have been made. Borough branches came down on Knoll Way, and Council Member Bremner moved them. Consulting with Shade Tree Committee regarding downed trees by cemetery. There are drainage issues on Grove Street, and the Engineer is getting estimates for repairing. Striping will be done in the spring and looking into reflective striping on speed humps. The Mayor added that at Merritt Lane and Rt. 518 there is a broken branch blocking a stop sign.

Water, Sewer & Environmental Protection – There may be a broken water main on Toth Lane, and the Water Superintendent is investigating.

Council Representative to Planning Board – C. Hallman. The Planning Board did not meet in March. The Planning Board Chair has requested an estimate for codifying the DRO.

Council Liaison to Recreation Committee– C. Hallman. Reached out to the Community Group for help with July 4th and Founder's Day.

Council Representative to Board of Health – M. Pausch. Rabies clinic will be held April 5, 2014.

Zoning Official's Report –No report.

Grants Committee – T. Bremner. No report.

SPECIAL BUSINESS

Pausch moved to hold check 7964 to Mastroianni Landscaping approved in the bill list and to cut a new check in the amount of the "not to exceed" specified in the resolution. Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Ordinance 2014-01: Possible Introduction: An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank for the Calendar Year 2014

Bremner moved to introduce the ordinance, and Donahue seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Introduction of the 2014 Municipal Budget of the Borough of Rocky Hill

**Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
March 17, 2014**

Donahue moved to introduce the budget with a Public Hearing and Adoption on May 5, 2014. Hasser seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Resolution 2014-: A Resolution Awarding a Contract for Snow Removal Services to Mastroianni Landscaping

Bremner moved to table the resolution, Kartsonis seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Resolution 2014-35: A Resolution Awarding a Contract for Brush and Limb removal to JML Landscaping

Bremner moved to approve the resolution, Hasser, seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Discussion of Dates to Utilize Borough Property for Events Held by the Community Group

Hallman moved to approve the use of Borough property by the Community Group on April 19, 2014 and April 26, 2014. Hasser seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

COMMUNICATIONS:

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

Raymond Whitlock, 94 Crescent Ave., commented that snow removal costs have been extraordinarily high this winter.

Constable Dave Dorey commented to the CFO that he has not been receiving pay stubs.

ADJOURNMENT

Motion was made by Pausch with a second by Hasser to adjourn the meeting at 8:45 PM. Motion carried on voice vote.

Respectfully submitted:
Christine Witt
Deputy Borough

March 17, 2014

List of Bills - (0110101001) CASH CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
7960	12 - ARC OF SOMERSET COUNTY	PO 4761 Borough Hall cleaning	200.00	200.00
7961	39 - CENTRAL JERSEY SECURITY	PO 4769 Q2 2014 Alarm Monitoring	87.00	87.00
7962	71 - DIFRANCESCO BATEMAN PC	PO 4770 Legal Services Feb. 2014	1,328.00	1,328.00
7963	122 - KENCOR INC	PO 4767 Elevator tank heater installation	780.00	780.00
7964	149 - MASTROIANNI LANDSCAPING INC	PO 4753 Snow removal sidewalks Jan & Feb 20	13,278.39	13,278.39
7965	210 - PSE&G	PO 4756 Street lights	611.62	611.62
7966	210 - PSE&G	PO 4757 Panicare Park electric	15.66	15.66
7967	210 - PSE&G	PO 4759 Crescent Point Park electric	9.66	9.66
7968	210 - PSE&G	PO 4762 Municipal building electric & gas	1,120.42	1,120.42
7969	319 - RARITAN VALLEY DISPOSAL INC	PO 4768 Garbage collection	3,808.49	3,808.49
7970	251 - SOUTH BOUND BROOK BOROUGH	PO 4765 Police service, court spit	4,085.15	4,085.15
7971	452 - SPRINT-NEXTEL CORP	PO 4754 Mayor & Clerk cell phones	166.11	166.11
7972	259 - NEW JERSEY STATE TREASURER	PO 4755 State elevator inspection fee	476.00	476.00
7973	548 - Traffic Safety Store	PO 4751 OEM supplies	609.58	609.58
7974	286 - VAN CLEEF ENGINEERING	PO 4766 Engineering services	3,259.75	3,259.75
1021	State Treasurer	Dog fees	8.40	
	TOTAL			29,835.83

Total to be paid from Fund 01 CURRENT FUND

29,835.83

29,835.83

List of Bills - (0810101001) CASH UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
6876	404 - 1800 PRINTME.COM	PO 4752 Annual drinking water report	1,027.50	1,027.50
6877	163 - MONTGOMERY TOWNSHIP	PO 4715 1st Installment of the 2014 Sewer S	42,517.75	42,517.75
6878	535 - MUNICIPAL MAINTENANCE CO.	PO 4763 Water Dept. maintenance	2,723.32	2,723.32
6879	204 - PITNEY BOWES	PO 4760 Postage maching ink	93.48	93.48
6880	204 - PITNEY BOWES	PO 4764 Postage machine rental	29.00	29.00
6881	210 - PSE&G	PO 4758 Water Dept. electric	2,812.40	2,812.40
6882	286 - VAN CLEEF ENGINEERING	PO 4766 Engineering services	532.00	532.00
	TOTAL			49,735.45

Total to be paid from Fund 08 UTILITY OPERATING

49,735.45

49,735.45

March 26, 2014

List of Bills - (0110101001) CASH
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
7975	149 - MASTROIANNI LANDSCAPING INC	PO 4777 Snow removal sidewalks Jan & Feb 20	2,500.00	2,500.00
	TOTAL			2,500.00
Total to be paid from Fund 01 CURRENT FUND		2,500.00		
		2,500.00		

RESOLUTION 2014 - 35

**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

WHEREAS, the Borough of Rocky Hill desired to enter into a contract for brush and limb removal service; and

WHEREAS, the Borough solicited quotes for this work because it is below the bid threshold; and

WHEREAS, the following quotes were received:

- JML Landscaping Inc., Neshanic Station, NJ - \$178.00/hour;
- Mastroianni Landscaping Inc., Hopewell, NJ - \$225.00/hour;
- Wells Tree Service, Hillsborough, NJ - \$225.00/hour
-

WHEREAS, the quote that was most advantageous to the Borough is that of JML Landscaping Inc. at a price of \$178.00/hour; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for these service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill awards a contract to JML Landscaping, Inc., to perform the following services: brush and tree limb removal at \$178.00 per hour, not to exceed \$2,600.00 per round.

2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.

3. This Resolution shall take effect immediately.

ATTEST:


By: _____

Rebecca P. Newman
Borough Clerk

By: _____

Edward P. Zimmerman, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from:_____.



Joseph P. Monzo, Chief Financial Officer

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on March 17, 2014.

Rebecca P. Newman
Borough Clerk